



## CAO Report

TO: Mayor Bowers and Members of Council

DATE: October 20, 2015

Good evening Mr. Mayor and members of Council. I welcome this opportunity to introduce myself, for those who don't already know me, and look forward to working with you over the next 3 years. Here is a summary of some of the things I've been up to, involved with, and will be doing over the coming weeks. In addition, 2016 Sheep & Crane Festival planning is also underway.

### Trails and Canada 150 (carry-over from last report)

- A report with recommendations on projects to put forward for Canada 150 will be forthcoming at a future Council meeting. Projects under consideration:
  - Trail upgrades (bridge, signage, safety and surface improvements), viewing platform repairs (Van Gorder, Fingers) -- \$50k
  - Arena flooring replacement and roof repair -- \$150 to \$200k

### Fire Smart

- Project is under way. There have been some staffing challenges. I have been overseeing this project directly due to current staffing level at public works.

### Economic Development

- I will be attending the Opportunities North 2015: Shaping the Future conference in Whitehorse, October 26-29.
- Working on the Faro Guide 2016, and Wildlife in Faro along with Rose Fulton, and my own Faro mapping project.

### AYC Solid Waste Management Workshop (repeated from my Oct. 6 report for benefit of new council)

- I attend these workshops on September 17<sup>th</sup> and 25<sup>th</sup> in Whitehorse. AYC will prepare a report to be circulated to member municipal Councils by the end of October. The goal of the work the CAOs have done through this process is to propose a high-level operational and funding framework (MOU) to make landfill operations consistent across the Territory. Municipalities like Faro do not currently have an attended landfill operation or have a set schedule of tipping fees for users. The framework will outline a sustainable

way forward for us to better control our landfill operation, through gating, staffing, and charging appropriate fees, and enabling waste diversion programs, with funding support initially from YG that moves towards a stewardship funding model implemented over a 5 year period.

#### AYC Board Meeting

- Council needs to appoint an AYC representative. The next board meeting is December 5<sup>th</sup>. AYC provides a unified voice for Yukon communities to YG. Diana Rogerson is currently Vice President at Large. Mayor Bowers is automatically an executive on the Board and the CAO is a member.

#### Upcoming Training Opportunities and Conferences

- I will be attending the Yukon Asset Management Conference, November 5 & 6. Travel and accommodation costs covered by YG.
- New Elected Officials Training is November 12-14 in Whitehorse. Rooms are already booked. We need to know who is going. I am also planning to attend.

#### Fire Department

- I successfully completed VFD driver training and now need to book a road test. The VFD now has 6 members regularly attending practice nights (has recently been as low as 3)

#### Municipal Election

- I dutifully attended the municipal election in my role as CAO, but due to the sudden illness of Returning Officer Sally Baker became more involved than expected. At the request and under supervision of the DRO, I provided them some much appreciated help with tabulating the ballot count, and e-mailed the final results to the news media.

#### Meeting with Auditor

- I had an informal meeting with our auditor to discuss audit issues. She made some suggestions for reserve funds among other things which I will bring forward with the Finance Officer to Council for consideration at budget time.

#### Build Canada Projects

- YG is planning for the next round of Build Canada funding, which will over 10-years. Projects identified include sewage lagoon upgrades to bring into compliance, replacement of pumphouse 1 and 2, upgrade to 4, and road resurfacing.