



## CAO Report

TO: Mayor Bowers and Members of Council

DATE: November 17, 2015

Good evening Mr. Mayor and members of Council,

Here is a summary of some of the things I've been up to, involved with, and will be doing over the coming weeks.

### Asset Management

- The Mayor and I attended YG's Asset Management conference in Whitehorse, November 5-6. We learned about best practices and examples from other communities YG announced \$40,000 in funding available for Faro to develop an asset management plan, which will consider the life cycle cost of our assets and enable us to better prepare/budget for asset repair and replacement. I will prepare a budget for the project and ask Council to endorse a letter of commitment to implement asset management at our meeting on Dec. 1<sup>st</sup>; application deadline is February 1<sup>st</sup>, 2016.

### Newly Elected Officials Training

- Our Mayor and Council can take some pride in knowing that Faro was the only municipality at the conference with full attendance. The content was very informative, offered excellent speakers, helped clarify roles and responsibilities, and provided some good networking opportunities.

### Council Chambers Sound System

- We have installed a temporary sound system to evaluate our needs for a practical, portable sound system for use in chambers and elsewhere. Thank you to the Golf Club for loaning their system us for the trial.

### Solid Waste Management

- AYC Draft document is now available for council to review. A resolution will be on the next agenda. You are invited to send any feedback to me, which I'll forward to AYC.

### Upcoming Training Opportunities and Conferences (CAO in Whitehorse on these dates)

- AYC CAO Meeting, December 4; AYC Board Meeting, December 5.

## Fire Smart

- Project will continue until Dec. 1st.

## Fire Department

- The Mayor and I met with Dennis Berry, Yukon fire Marshal, when in Whitehorse on Nov, 5th. Dennis offered some great advice and encouragement on how we can build up our volunteer fire service, but we also have to realize that the level fire protection offered to our citizens will be constrained at times.

## Public Works

- We are still awaiting the electrical subcontractor to complete the new ventilation system (required for OHS compliance), which is now scheduled for next week.

## Emergency Management Plan

- The final draft of the Town's EMP will be released to community agencies for comment at an Interagency meeting on Wednesday, November 18.

## Mine

- I visited the Grum Buildings with Stephen Mead to identify salvageable items that the Town may be interested in, such as file cabinets, shelves and lockers

## Canada 150

- The grant application for the Father Pierre Rigaud Arena has been submitted to CanNor

## Other

- Administration Building interior painting has begun and will continue into December.
- Vacation time scheduled December 6 to 14<sup>th</sup>. Lenka will be Acting CAO during this time.